

**Air Cadet League of Canada  
Nova Scotia Provincial Committee Inc.**

**Annual General Meeting  
13 October 2007**

**Minutes**

The meeting was called to order at 0910. Introductions were done.

Cdr. Palmer, Commanding Officer, RCSU (A) addressed the meeting. He has been in this position for 9 days.

His initial approach will be focusing on the following three themes:

1. Delivery of cadet programs
2. Communication
3. Change – looking for ways to bring in younger people; updating the programs.

Cdr. Palmer understands the differences in the relationship between the air cadets and the air cadet league versus those between the army and navy cadets and their leagues and shall reflect these differences in his commanding style.

**Additions to Agenda:**

New Business:

Re-energize efforts to 250

Service Medal

ACC9's

Funding

Motion to accept the minutes and agenda as revised.

Moved – Jack Hatcher

Seconded – Ernie Weisner

Carried.

Motion to approve interim business of the society as conducted by the executive committee.

Moved – Rick Harvie

Seconded – Ed Mroz

There was no business arising.

### **Treasurer's Report:**

The financial report is included in Appendix A of these minutes.

Cornelia Hatcher reported that the account balance is deceiving. There are 3 bills from the Air Cadet League of Canada national office totaling \$11,000. There are sufficient funds in the account to cover these bills but that will take a significant amount out of the account. Ms Hatcher is pleased to announce that Andy Jeffrey performed an audit on the financial reports and she is inclosing the letter with the report.

The Air Crew Memorial Award for \$500 was awarded to Anton Dilcher from 615 Squadron. He had an average of 94.2.

Ms Hatcher also brought up that there is a need to conduct repairs to the hanger. She asked for a motion to cover the expenses. Discussion was held on what repairs would be required and the potential cost of these repairs. It was decided that the motion would need to have a limit placed on it.

Motion to authorize the executive to approve the necessary repairs to the hanger, not to exceed \$5000.

Moved – Jack Hatcher

Seconded – Ralph Jeans

Carried

Ms Hatcher reported that our proceeds from ticket sales for 2006/2007 amounted to \$5266.75. This leaves us a net profit of 2808.75 after the expenses for prizes and printing.

Motion to accept the Treasurer's report.

Moved – Cornelia Hatcher

Seconded – Mary Boutin

Carried

### **Flying & Gliding Coordinator's Report:**

Jim Mullins reported that there is a need for an engine. This costs about \$30,000. They are actively seeking replacements for the L-19's. The truck requires repairs to the O2 sensors and that it is "balky". The car is okay for now but will need fixing soon as the instrument lights are not working, making it unsafe to drive at night.

Due to the enforcement of DND policies regarding contracts and procurement and the requirements of obtaining multiple bids before entering a contract; DND could not rent our vehicles during the summer months this year. This will have an impact on our finances if it continues.

The ACES Gliding Club have asked to use our L-19's for a couple hours per year. ACES is the only gliding club in Atlantic Canada and provide an opportunity for cadet glider pilots to continue their training as they have the same operational requirements as our program. It is not possible for them to rent our equipment due to DND legal requirements on the rental of equipment. The Air Cadet League and ACES are developing an MOU on allowing ACES to use our L-19's in order to allow them to maintain their certifications. It has been proposed that ACES could provide a scholarship for an Air Cadet Glider pilot.

The Air Cadet League has to screen all volunteers working on the glider site in order to avoid liability issues.

Motion to accept the Flying & Gliding Coordinator's report.

Moved – John Walker

Seconded – Jim Mullins

Carried

### **Awards Committee Report:**

Sponsors Award – Awarded to Branch 98 Kingston – Sponsor for 517 Squadron  
Alex McCabe Bequeath – Awarded to 517 Squadron; Sponsor - Branch 98 Kingston  
(\$900 this year, future awards will be based on the interest on the investment).

As a reminder, there are requirements which need to be fulfilled in order to qualify for an award. It is the responsibility of the squadron director to collect the data on this and ensure all paperwork is completed.

The National Award Forms must be completed and returned by January 15, 2008 in order to qualify.

Motion to accept Awards Committee Report

Moved – Earl Lantz

Seconded – Ernie Weisner

Carried

### **Screening Committee's Report:**

The committee has a new list of screened volunteers whose ID cards have not been issued yet. Brian Hanley will be taking over the issuing of the ID cards. Please make sure Brian knows when a volunteer leaves and try to get their ID card back as it is the property of the Air Cadet League. John Walker will be sending out an e-mail to the CO's with a list of volunteers with tentative approval. National is almost up to date on the final approvals.

Motion to accept the Screening Committee report.  
Moved – John Walker  
Seconded – Alex Boyles

**Chairman's Report:**

John Walker reported that he has been approached to offer his name at the national level. He has agreed to stay on as chairman for 1 more year with Ed Mroz as Vice-Chair.

Motion to accept Chairman Report.  
Moved – John Walker  
Seconded – Ed Mroz  
Carried

**New Business:**

A) By-Law Amendments:

- i.) By-Law 2, page 1, item g, page 2  
Change and add after “the executive,”; “the advisory board and associate directors not assigned to a squadron, shall be known as squadron directors.”  
Moved – Richard Harvie  
Seconded – Art Leduc  
Carried
- ii.) By-Law 4, page 3, item e, page 4  
Change “30 days” to “21 days” to bring in line with other places in by-laws.  
Moved – Richard Harvie  
Seconded – Earl Lantz  
Carried
- iii.) By-Law 4, page 3, item f, page 4  
Change “within two days prior to” to “except the two days prior to”.  
Moved – Richard Harvie  
Seconded – John Huczel  
Carried
- iv.) By-Law 9, page 6, item c, page 6  
Change “\$1000.00” to “\$2000.00” and add “and emergency repairs to gliders, L-19’s tow vehicles or hanger which would hinder or cease glider operations.”  
Moved – Richard Harvie  
Seconded – John Walker  
Carried

- v.) By-Law 12, page 9, item – By-Law Review Committee  
Change “XXV” to “XXVI” to reflect previous re-numbering.  
Moved – Richard Harvie  
Seconded – John Walker  
Carried

B) National SAM:

The meeting has been shortened to 2 days in order to reduce conflicts.

Motion: that the NSPC send 1 delegate, John Walker, to the National SAM in November.

Moved – Earl Lantz

Seconded – Jack Hatcher

Carried

C) Date and Venue of 2008 AGM:

A new mailing list is being compiled.

Motion to hold the 2008 AGM on October 18, 2008 at Juno Tower in Halifax.

Moved – Cornelia Hatcher

Seconded – Roger Ackles

Carried

D) Service Medal:

A service medal, modeled on the one given by the Air Cadet League of New Brunswick was approved at the SAM. We still have to obtain the information from the Air Cadet League of New Brunswick on the criteria to receive this medal.

There was a request that we have some francophone medals on hand.

E) Funding:

There has been a change in how funding is handled. The Contingency Grant is gone. There is an assessment fee of \$8.00 per cadet. Each squadron will also receive a lump sum of \$600. In addition, each squadron can obtain an additional \$15.00 per cadet to use for optional training and equipment. It should be noted that this additional funding cannot be used for regular operational requirements.

Sponsors should be told that the expected funding level is about \$100 - \$150 per cadet each year. This may seem steep to some sponsors. Some squadrons may need to look at creative ways to lower the costs to individual sponsors. Some of these ways could be to have co-sponsors or create a sponsoring group in order to share these costs among multiple sponsors. There is also the possibility of registering as a charity. This will give a tax break to the sponsors. It was suggested that a workshop be held during the next SAM.

F) ACC9's:

ACC9's are a requirement of the sponsoring committee and it is the responsibility of the organization to ensure that they are completed and submitted.

G) Re-energize efforts to 250:

Squadron 250 was suspended when the former Squadron 250 merged with Squadron 615. We are looking to re-establish 250 in the Tantallon area as they have the population to support an Air Cadet Squadron. We now need to locate a sponsor and a parade unit.

Ed Mroz, John Huczel, Heather Carmichael and Richard Harvie will be following up on this.

### **Nominations Committee Report:**

The Nominations Committee Report is included in Appendix C of these minutes.

All nominations elected by acclamation.

### **Proposal regarding Senior Camp Applications:**

Heather Carmichael brought forward a proposal to have the process for applications centralized at DND. Detachments would send all the forms for the Senior Camp applications directly to the ACO's office instead of having to separate and forward them to the various locations. The forms would then be distributed to the proper areas from the ACO's office for processing. The office would take responsibility for ensuring that all the files are complete by set deadlines. The files would be returned to the detachment in time to schedule the interviews. Discussion was held on the establishment of timelines for the return of the files.

Motion for agreement in principle to a 1 year trial of this process, dependant on the details being worked out.

Moved – John Walker

Seconded – Ernie Wiesner

Carried

### **David Lewis Address:**

David Lewis provided a summary of his activities running the regional gliding school in Debert. He stated that it was a pleasure working with the great group of people involved with the school. He noted that the bad weather caused multiple delays and cancellations in the program. A summary of the accident in Debert was provided, noting that it was listed as a Class B and a Class D incident. Two planes were significantly damaged but there is a hope that one can be salvaged by using parts from both planes. The training provided to Air Cadets is even more important now that the pilot and mechanic shortages have now hit Canada. This makes aviation a viable career option for young people now.

### **Craig Hawkins Address:**

Craig Hawkins, past president Air Cadet League of Canada, addressed the AGM. He provided information on the financing changes, the new cadet programs and initiatives regarding partnerships between industries and the League.

Comments were made about problems arising from “unofficial websites”. These would include ones on Facebook and other social networking sites. Emphasis should be placed on notifying anyone involved with setting up such sites that they are specifically banned by the League and DND and have to be shut down.

### **National Awards:**

Packages with information on quotas and prerequisites have been sent out to each CO.

The meeting adjourned at 1505.

Addendum:

The SAM will take place at the Stellarton Cadet Hall on Saturday, April 19, 2008.